



Director Of Counseling and Support Services

DEPARTMENT: Student Affairs

FLSA STATUS: Exempt

JOB TYPE: Full Time

SHIFT: 8:30am-4:30pm, Monday-Friday

SALARY: Commensurate w/experience

FUNCTION: Serve as the on-campus psychological counselor for the entire student population. Performs appropriate counseling to students experiencing social, emotional and/or vocational intricacies.

REPORTS TO: The Vice President for Student Affairs

MAJOR DUTIES/RESPONSIBILITIES (may include but are not limited too):

- Provide necessary psychological counseling to all students relative to any social, emotional or personal problems.
- Develop and implement programs/workshops conducive to the emotional/psychological needs of student population
- Consult with faculty/staff regarding student psychological needs
- Assist in creating ways to improve student life to further support the emotional and psychological growth of student population
- Assist campus faculty/staff with testing and/or survey's as needed
- Develop relationships and partnerships in the "counseling community" of the city of Rock Hill
- Serve as a liaison between students/clients and community resources as needed
- Advise Vice President of Student Affairs on fiscal budget needs for the counseling center
- Maintain up to date files on all student clients and maintain confidentiality of all counseling
- Serve as a liaison between students and staff to interpret needs, requests and concerns of student population

QUALIFICATION/EXPERIENCE:

- Demonstrate excellent/strong organizational and communication (both oral and written) skills
- Strong interpersonal skills with students
- Ability to provide feedback, support and encouragement to students
- Counseling licensure obtained or qualified to obtain licensure during initial year of employment
- Ability to establish and maintain effective working relationships
- Ability to maintain restraint and keep calm when faced with irate/angry individuals or tense situations.
- Possess a Master's degree

Salary Range: 55,000-\$65,000

Additional Information:

Employment at Clinton College is contingent upon a background check that is satisfactory to the College. Failure to provide written authorization for a background check will nullify the offer of employment. Candidate must be fully vaccinated and boosted.

Application Instructions:

Applications should include a cover letter and resume and must be sent, preferably in PDF format, to humanresources@clintoncollege.edu. The subject line of the email should read "Director of Counseling and Support Services." The process will continue until the position is filled.

Clinton College provides equal access to employment opportunities for all applicants, regardless of race, color, creed, religion, national origin, gender, sexual orientation, gender identity, gender expression, genetic information, marital status, age, disability or veteran status in compliance with all applicable laws, regulations and policies.