



1894

**CLINTON**  
COLLEGE

**POSITION DESCRIPTION**  
**FULL-TIME SCIENCE FACULTY MEMBER (BIOTECH)**

**DEPARTMENT:** Academic Services

**SALARY RANGE:** \$40,000-\$45,000

**FUNCTION:** To provide quality instruction and academic advisement to all students enrolled at Clinton College. Full Time Professors/Instructors are to motivate each student to participate in all class activities so that he or she may achieve to their maximum potential.

**REPORTS TO:** Division Chair for Science and Technology

**MAJOR DUTIES/RESPONSIBILITIES:**

- Keeps accurate records of all student grades, attendance and other required reports.
- Demonstrate fair and impartial evaluations for all students enrolled in course(s).
- Prepares and maintains all final grade reports for students.
- Meets scheduled classes.
- Prepares a syllabus for each class annually.
- Distributes syllabus to students on the first day of class.
- Participates in the Faculty Council.
- Mentors and advises students.
- Participates in academic committees.
- Carries out special assignments that are requested by Academic Dean.
- Identifies and provides any special needs or accommodations required by students.

**MINIMUM EDUCATION REQUIRED:**

- A master's degree from an accredited institution required or 18 credit hours in graduate courses related to the subject matter if the master's is not in the subject matter taught.
- Demonstrated expertise in the teaching field through evidence such as national or international awards, publications in professional journals, competitive grants, certifications, licenses, or other outstanding professional recognition.
- Doctoral degree from accredited institution is preferred.

**MINIMUM QUALIFICATIONS/SKILLS:**

A qualified faculty member in biotechnology should possess a strong foundation in modern molecular and cellular biology techniques, along with the ability to apply these methods in both instructional and research settings. The following core skills are preferred:

- Molecular Biology Technique
- Cell and Microbial Culture
- Protein and Biochemical Analysis
- Instrumentation and Lab Equipment
- Bioinformatics and Data Analysis
- Environmental and Chemical Science
- Conduct Research
- Grant Writing
- Strong interpersonal skills with students
- Ability to work as a team member and supervise others

**Additional Information:**

Employment at Clinton College is contingent upon a background check that is satisfactory to the College. Failure to provide written authorization for a background check will nullify the offer of employment.

- **The position is on-site.**

**Application Instructions:**

**Applications should include a resume, transcripts, and teaching philosophy must be sent,** preferably in PDF format, to [humanresources@clintoncollege.edu](mailto:humanresources@clintoncollege.edu). **Official transcripts will be required if hired.** The subject line of the email should read "Science Full Time Faculty." The process will continue until the position is filled.

*Clinton College provides equal access to employment opportunities for all applicants, regardless of race, color, creed, religion, national origin, gender, sexual orientation, gender identity, gender expression, genetic information, marital status, age, disability, or veteran status in compliance with all applicable laws, regulations, and policies.*