



POSITION DESCRIPTION

Job Title: JV Head Men's Basketball Coach

Department: Athletics

Division: Student Success

Salary: \$10,000 (Part-Time 10-month Position)

Immediate Supervisor: Head Men's Basketball Coach

Position Summary

The Head Coach of JV/Developmental Men's Basketball is responsible for the leadership, development, and coaching of the JV men's basketball team. Responsibilities include recruiting, coaching, team management, fundraising, conditioning, and game day planning. Additional duties include budget management, travel coordination, supervision of student-athletes, and ensuring compliance with institutional and NCCAA policies.

Essential Job Duties

- Teach basketball fundamentals through structured daily practices.
- Recruit and maintain a competitive JV roster of student-athletes.
- Evaluate and develop individual and team performance.
- Organize and lead all practices and contests.
- Organize and lead daily study hall sessions.
- Conduct film review and learning sessions with student-athletes.
- Enforce all athletic department and team rules (curfews, room checks, etc.).
- Coordinate travel arrangements and lodging for away games.
- Arrange special meals with campus dining when necessary.
- Report game results and relevant information to the Sports Information Director.
- Assist with maintaining the JV Basketball section of the athletics website.
- Oversee inventory and maintenance of all JV basketball equipment.
- Plan, execute, and manage team fundraising events and budgets.
- Work with the Athletic Director on budget planning and oversight.
- Support student-athlete involvement in community service initiatives.

- Maintain regular office hours and organized correspondence.
- Perform additional duties as assigned by the Athletic Director.

Required Knowledge, Skills & Abilities

- Bachelor's Degree.
- Proven experience coaching and developing basketball players.
- Ability to maintain effective working relationships with students, parents, faculty, staff, and community stakeholders.
- Commitment to the mission and values of Clinton College.

Preferred Qualifications

Minimum of three years of successful coaching experience.

Information Technology Abilities

- Proficient in Microsoft Word and Excel.
- Ability to operate within the Clinton College network environment.
- Basic email and internet communication skills.

Working Environment

- Work is primarily indoors (gym, office) and occasionally outdoors (games/practices).
- Exposure to varying weather conditions during outdoor events.
- Evening and weekend work may be required based on team schedule.
- Must maintain a neat appearance and wear appropriate professional attire.

Physical Requirements

- Must be able to lift and carry up to 50 lbs.
- Ability to move around campus and at off-site facilities.
- Regularly required to stand, walk, sit, stoop, kneel, crouch, talk, and hear.
- Capable of using computers and handling athletic equipment.

Language/Communication Skills

Strong verbal and written communication skills.

Ability to effectively communicate with a diverse population of students, staff, and the public.

Additional Information

Employment at Clinton College is contingent upon a background check that is satisfactory to the College. Failure to provide written authorization for a background check will nullify the offer of employment.

Application Instructions

Applications should include a cover letter and resume and must be sent, preferably in PDF format, to humanresources@clintoncollege.edu. The subject line of the email should read "JV Men's Basketball Head Coach". The process will continue until the position is filled.

Clinton College provides equal access to employment opportunities for all applicants, regardless of race, color, creed, religion, national origin, gender, sexual orientation, gender identity, gender expression, genetic information, marital status, age, disability, or veteran status in compliance with all applicable laws, regulations, and policies.