

Women's Basketball – Assistant Coach

JOB DESCRIPTION

Job Overview:

Assist the head coach in giving leadership to the Women's basketball team.

Salary: \$15,000 (10 month)

Job Description:

To Assist the head coach with the overall operations and functioning of the women's basketball program to include:

- Maintain regular office hours
- Ensure a commitment to the academic success of basketball student-athletes, including monitoring academic performance, attendance, and social behavior
- Consult in practice planning for varsity program and assist in practice with drill instructions
- Provide scheduled, individualized skill development and court instruction to players
- Provide leadership for off-season training including strength and agility training and court skills
- Coordinate team travel arrangements to include, lodging, travel itineraries, and meals
- Arrange special meals with campus food service when practice & games interfere with the regular dining
- Formulate scouting reports, statistical breakdowns, and opponent video breakdown
- Ensure statistical reporting to the SID and conference
- Assist with the overall management of team inventory: equipment, laundry, and apparel
- Organize and maintain recruiting database system
- Contact, scout, and build relationships with recruits
- Help schedule recruiting visits – includes communicating with both the recruit and the admissions office
- Meet with recruits on campus visits
- Coordinate and assist with the management of community service, fundraising, and team bonding
- Help provide assistance to the Junior Varsity program to include skill development, practice planning, traveling, and coaching
- Provide site supervision for home JV Women's basketball games
- Be knowledgeable of Clinton College in respect to history, philosophy, mission, academic programs, student activities and organizations, student profile, cost/fees and admissions requirements and procedures.
- Build and sustain positive relationships with student-athletes, parents, alumni, faculty, staff, and the campus community.
- Maintain a professional appearance, attitude and manner of communication
- Other duties as assigned by the Director of Athletics within the Athletic Department

**Job Qualifications:**

- Bachelor's Degree
- Experience teaching, developing and coaching basketball.
- Ability to establish and maintain positive working relationships with faculty and staff.
- Ability to operate a personal computer using the Windows system.
- Ability to understand operating a personal computer within the Clinton College network.
- Ability to use email.
- Ability to lift up to 50 pounds, work with athletic equipment.
- Must have a valid driver's license.
- While performing the duties of this job, the employee is required to stand, sit, walk, run and use hands.
- Applications should include a cover letter and resume.

Additional Information:

Employment at Clinton College is contingent upon a background check that is satisfactory to the College. Failure to provide written authorization for a background check will nullify the offer of employment.

Application Instructions:

Applications should include a cover letter and resume and must be sent, preferably in PDF format, to humanresources@clintoncollege.edu. The subject line of the email should read "Assistant Women's Basketball Coach". The process will continue until the position is filled.

Clinton College provides equal access to employment opportunities for all applicants, regardless of race, color, creed, religion, national origin, gender, sexual orientation, gender identity, gender expression, genetic information, marital status, age, disability, or veteran status in compliance with all applicable laws, regulations, and policies.